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Board of Directors' Meeting February 26, 2014

Present: Bryn Fisher, Sandy Paquette, Brenda Christie, Ronna Ziegel, Dot Reeve, Dan Regan

Staff: Scott Johnson, Becky Gonyea, Michele Sullivan-DuBois

1. Approval of Minutes

Sandy motioned to approve the minutes of January 22, 2014. Ronna seconded. Motion passed.

2. Property Update -

Ronna shared a summary from the property committee meeting.

Engaging one or more partners could help to reduce costs, possibly not initially, but maybe later in the process. Does the property allow space for partners?

The Board will make a decision next month regarding whether or not to move forward with a feasibility study of a capital campaign on the Bridge Street property.

Becky will send the old draft case statement to the board.

Scott will update Peter and Duffy about the board's discussion and upcoming decision at the March meeting regarding whether to move forward with a feasibility study.

3. Annual Reports

a. Executive Director

Scott walked through his annual report that he had sent to the board prior to the meeting.

Key areas included:

- Results Based Accountability
- Staff Salary, Benefits and Organizational Satisfaction
- Financial Systems
- Building and Property
- External Partners/Collaboration
- Other Efforts

Dan reminded the board that it is important to return to the conversation of board recruitment.

b. Development Director

Becky distributed a draft of the FY13 Annual Report. Board members were asked to send feedback to Becky by the end of the week. The report will be finalized next week and will be posted on the LFC website and available in print copy.

4. Budget Development Process for FY'15

a. Initial LFC Board budget priorities

Board members brainstormed priorities for FY15 -

- Staff professional development
- Act as a broader resource/referral role for the community – central triage/clearing house – consider Outreach worker

Encouraging, Educating and Celebrating Families

- Next steps on LFC facility – Feasibility study? Child care expansion?
- Staff salary and benefits
- Addressing substance abuse issues (not duplicate, partner and fill gaps)
- Public engagement/marketing of the LFC

b. Salary & Benefits

Health Insurance Status Update

The LFC's new insurance plans begin April 1st. The LFC will pay \$460 per month toward the premium for each employee enrolled in insurance through the LFC.

5. Other Business

c. LT & FLT

LFC management is continuing to move forward with re-designing the program to serve pregnant and parenting young women including adding a Reach Up eligible work site experience that is coupled with educational opportunities, counseling, parenting education/support. The LFC is in discussion with community partners regarding the impact of re-design on at risk young women and programmatic options to meet their needs. Ongoing discussions with Laraway are position and moving in the right direction.

d. MVP Grant Award!!

The LFC ended in the top ten and won \$2,500 in the MVP Project GO contest. Thank you to everyone who voted and helped to spread the word. The prize money will support the LFC Parent Education program. The LFC received a tremendous amount of publicity/recognition as a result of the contest.

e. Annual Appeal update

The results of the appeal to date are higher than in previous years, due primarily to a large unanticipated contribution.

f. Hungry Heart

The LFC is co-sponsoring (with Laraway and Lamoille Court Diversion) a viewing of the Hungry Heart at JSC on Monday March 10th at 6:30pm. This viewing is open to the public.

Additionally, the three organizations is hosting a viewing of Hungry Heart for staff on Tuesday March 18 from 1:00 – 4:00pm at Laraway. This will be followed by an inter-agency discussion about the impact on our participants, the implications for our community and any program adjustments or further training we'd want to consider.

Board members are welcome to attend either event. Space is limited on the 18th, so please let Scott know if you plan to attend.

6. Adjournment

Katie motioned to adjourn. Ronna seconded. Motion passed.

Follow Up/Action Steps

- Becky will send the old draft case statement to the board.
- Scott will update Peter and Duffy about the board's discussion and upcoming decision at the March meeting regarding whether to move forward with a feasibility study.

Future Meeting Agenda

- Feasibility study decision
- FY15 budget
- Learning Together program re-design update
- Capital campaign preparation
- Continued visioning for the future of the LFC
- Results Based Accountability
- Progress on audit recommendations

Next Board Meeting

March 26, 2014 5-7pm

The Playroom (Fairgrounds Plaza – below Shear Image and New Fu Lin's)