

Lamoille Family Center
Board Meeting
Wednesday, August 28, 2024
5:00 PM to 7:00 PM

Marilyn May, Chair	Brenda Christie, Vice Chair	Eileen Paus, Secretary
Reeva Murphy	Sandy Paquette, Treasurer Entered meeting 5:22 PM	Pixie Loomis, Strategic Planning Committee
Carol Lang-Godin, ED	Kerrie Johnson	
Dean Burnell, Office Manager		

Virtual meeting via Zoom

Absent Board Members: Michelle Sullivan-Dubois, Christine Languerand, Iris Cloutier

The Lamoille Family Center (LFC) Meeting called to order by Marilyn May at 5:00 PM

Agenda:

1. Approve minutes of the July 24th board meeting. Pixie approved, Reeva seconded, board unanimously approved.

2. Strategic Planning Update from Committee Pixie and Carol provided the board members with updates. Expand programming for age 6 to 11 year olds. What is the capacity of the organization to expand? With services already provided, they are provided well, and would like to expand the clientele served. Need a van for transportation to reach services. Is there space in current facility to expand services? Does this curtail access. What additional information is needed to make good decisions.

Carol shared a Strategic buckets List which Pixie shared the key points.

How to fine tune to 3-4 things

Marilyn asks, what specific services would be provided to 6-11 year olds. I.e. Kids to camp, or extend to school vacations,

Need in community for supervised visitation.

Funding is gone for supervised visitation. No funding through the state.

Next Strategic Meeting is 9/11/2024.

3. Annual Meeting - Carol shared names of nominees. The nominees are asked first if they are comfortable with accepting this award. Award nominations Jody Martin, Em Delaney, Sue Moore all receiving Cecile Languerand Core Values award.

Scott Johnson Award: Wendy Chauvin, Jeff Hunberger and Debbie Trombley
Venue being investigated. Possibly the Wing Center, however, childcare will not be available.

4. Reports/Discussion-Carol

Executive Director Report

August 2024

Highlights/Summary from the last month:

Staffing:

- Wendy Chauvin's last day at LFC will be Friday September 27th. There will be a taco bar potluck at 12pm on that Friday. Please let me know if you plan to attend.
 - Interviews were held and the position was offered to an applicant. Once background checks come back we will announce the name.

Parent Child Center Network (PCCN)

- Attended the August PCCN monthly meeting in person in Randolph.
- Attended one Co-chair meeting.
- Attended one PCCN Innovations Conference meeting to prepare for wrapping up this grant and submitting a request for next year's funding.
- Attended welcome meeting with the new Network Director.
- Attended two Executive Committee meetings.

Building Maintenance Projects/Bridge St. Property

- Solid Choice has worked on staining the back deck, staining the ramp into the childcare space, repairing the fencing in multiple spots, and repainted handicap accessible parking spaces. More work will happen on repairing rot on the back side of the building, replacing the downstairs bathroom window, and adding shelving for the Little House.

Other

- Attended the DULCE National Forum virtually.
- Met with an interpretation/translation company and initiated their services for LFC. We're seeing an increasing number of participants with language needs we want to be able to support. The Childcare Financial Assistance team is testing out using the service and then in September it will roll out to other staff.
- I attended one Building Bright Futures (BBF) Regional Leadership Team mtg.
- I used a chunk of my vacation time during the month of August.
- Attended one VECAP 2030 Advisory Group meeting. The VECAP outlines a cohesive vision and establishes shared accountability to achieve statewide priorities for children and families from the prenatal period through age eight. BBF is charged with monitoring progress toward this vision and updating the VECAP every five years. The current plan expires in 2026 and we are preparing to update the plan for 2026-2030. This Advisory Group will guide this process.

Strategic Planning

- The Strategic Planning committee met once.

Programmatic Updates

Health Lamoille Valley (HLV)

- The best way to receive updates on HLV is to sign up for the newsletter. Email Jessica (jessica@healthylamoillevalley.org) to be put on the list.

Parent Education & Playgroups

- More info on dates and times for playgroups and parent education opportunities can be found on our website: <https://www.lamoillefamilycenter.org/>
 - *How to Be The Parent You Always Wanted to Be* starts on 9/24.
 - School Year playgroups begin on 9/9.

YAYA

- Jeff continued to offer support to the LeARN group after the most recent round of flooding impacted our community.
- YAYA staff are gearing up for school starting and the increase in support they typically provide this time of year.

Early Childhood Programs

- Lamoille County Mental Health continues to look for staff members for the CIS-ECFMH program. Ashley is working closely with LCMH staff to support this transition and their hiring process.
 - One person has been offered the position and is working on securing housing in the area.

Completed by: Carol Lang-Godin
8/26/2024

Discussion: Reeve and Sandy question the BBF program. DOH, Capstone, families participate, BBF may be helpful in developing a 6-11 year old program.

Mental Health providers are backing away from health insurance. The number of Mental Health providers is decreasing.

Development Report August 2024 Board Meeting

- Thanks to all who donated to the Summer Book Drive. We now have enough books for our 2024 Holiday Project!
- Please sign this e-card for Wendy as she is retiring at the end of September:
https://ecardforest.com/card/?token=3.cXQ3eTIwdXozc3giLCJ3IjoxfQ.Tvv1Ph2ijJTb4_GSt20TyaeEO0lgpflmVCwM rw_hWcc
- The Annual Meeting will be held in person 9-25-24 at 4:00 PM (Board Meeting prior at 3:30 PM) at The Wing Center in 360 Maple St, Morrisville. There is a ramp in the back of the building for handicap access. If you can help with set-up at 3:00 PM or with clean-up after the event, please let me know.
- The Board Meeting on 9-25-2024 will include Board Officer elections.
- LFC is organizing a shoe and clothes giveaway on Tuesday, October 1 at 11:30 AM and will need a few volunteers to help. If you would like to volunteer please let Julia know. Thank you!
- Thank you for your important work!

With gratitude,
Julia Skonicki

5. Old Business-Wendy's Retirement (Planning)

6. New Business: Eileen will not be at the September 25, 2024 Board Meeting.

Brenda brings to the Board a potential new Board Member, a person that had participated with the LFC as a high school student and feels very positive about the LFC. Marilyn shared the process to meet the candidate and share information about the LFC, provide LFC packet, and inquire interest in being a Board member.

Next Meeting: Wednesday, September 25, 2024, 5:00-7:00 P.M.